



Registered Charity Number 1036151

Admissions


Policy statement

It is our intention to make our setting accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures.

Procedures:

- We ensure that the existence of our pre-school is widely known in all local communities. We will place notices advertising the pre-school in places where all sections of the community can see them.
- We arrange our waiting list in birth order. In addition, our policy may take into account the following:
 - Priority placements are given to those children living in Stretham, in the first instance.
 - The usual age for any child attending pre-school is from 2 years and 6 months. We can accept children who qualify for the 2 years funding criteria, but only once they reach 2 years and 6 months.
 - For reasons of continuity, it is preferable for children to attend more than one pre-school session per week. However, where family circumstances dictate, children can be admitted for one session per week.
- We describe our pre-school and its practices in terms that make it clear that it welcomes both fathers and mothers, other relations and other carers, including childminders, and people from all cultural, ethnic, religious and social groups, with or without disabilities.
- We make our Special Educational Needs and Diversity policy widely known.
- We are flexible about attendance patterns to accommodate the needs of individual children and families, providing these do not disrupt the pattern of continuity in the setting that provides stability for all the children.
- If appropriate we may adapt the session your child attends to meet their individual needs.

Adoption and annual review of the policy

This policy was adopted at a meeting of	Tiddlywinks Pre-School Committee
held on	20 th March 2023
Signed on behalf of the management committee	
Name of signatory	Caroline Clements-Searle
Role of signatory	Chair