



Registered Charity Number 1036151

Missing Child

Policy statement


Children's safety is maintained as the highest priority at all times both on and off premises. Every attempt is made through carrying out the outing's procedure and the exit/entrance procedure to ensure the security of children is maintained at all times. In the unlikely event of a child going missing, our missing child procedure is followed.

Procedures:

In the unlikely event of a child getting lost whilst at the setting, the following would be implemented:

- As soon as it is noticed that a child is missing staff alert the setting Manager.
- The setting Manager will carry out a thorough search of the building and garden.
- The register is checked to make sure that the child did attend that day.
- If the child still could not be found the police would be called and the parent/carer would be informed immediately.
- Whilst waiting for the police and parent/carer to arrive staff would continue to search for the child.
- Ofsted would be informed of any incidents.

Adoption and annual review of the policy

This policy was adopted at a meeting of	Tiddlywinks Pre-School Committee
held on	20 th March 2023
Signed on behalf of the management committee	
Name of signatory	Caroline Clements-Searle
Role of signatory	Chair